

CALL TO ORDER

Northern Inyo Healthcare District (NIHD) Governance Committee member Jean Turner called the meeting to order at 8:00 a.m.

PRESENT

Jean Turner, Vice Chair  
David McCoy Barrett, Treasurer  
Stephen DelRossi, MSA, Chief Executive Officer  
Patty Dickson, Compliance Officer  
Barbra Laughon, Manager of Marketing & Strategy  
Katie Manuelito, Board Clerk & CFO Assistant

ABSENT

OPPORTUNITY FOR  
PUBLIC COMMENT

Governance Committee Chair Jean Turner reported that at this time, members of the audience may speak on any items not on the agenda on any matter within the jurisdiction of the District Board. Public comments shall be received at the beginning of the meeting and are limited to three minutes per speaker, with a total time limit of thirty minutes for all public comment unless otherwise modified by the Chair. The general Public Comment portion of the meeting allows the public to address any item within the jurisdiction of the Board of Directors on matters not appearing on the agenda. Public comments on agenda items should be made at the time each item is considered.

There were no comments from the public.

NEW BUSINESS

REVIEW GOVERNANCE  
COMMITTEE CHARTER  
TO TAKE TO THE FULL  
BOARD OF DIRECTORS

G.C. Chair Turner called attention to the G.C. Charter.

There were no proposed edits or updates.

**Motion by:** David McCoy Barrett

**Seconded by:** Jean Turner

**Passed 2-0 vote**

REVIEW UPDATED  
BYLAWS TO TAKE TO  
THE FULL BOARD OF  
DIRECTORS

G.C. Chair Turner called attention to the updated Board Bylaws.

Discussion ensued.

**Motion by:** David McCoy Barrett

**Seconded by:** Jean Turner

**Passed 2-0 vote**

REVIEW NIHD MEETING  
STRUCTURE AND  
INFORMATION FLOW  
CHART TO TAKE TO THE  
FULL BOARD OF  
DIRECTORS

G.C. Chair Turner called the attention to the NIHD Meeting structure and information flow chart to take to the full board.

Patty Dickson presented a flow chart of the NIHD meeting structure created by Project Manager Lynda Vance. Discussion ensued.

**Motion by:** David McCoy Barrett

**Seconded by:** Jean Turner

**Passed 2-0 vote**

REVIEW BOARD  
CALENDAR OF TIME  
SENSITIVE BUSINESS.

G.C. Chair Turner called attention to the Board of Calendar of Time Sensitive Business. Discussion ensued.

**Motion by:** David McCoy Barrett

**Seconded by:** Jean Turner

**Passed 2-0 vote**

REVIEW 2023  
GOVERNANCE  
COMMITTEE WORKPLAN

G.C. Chair Turner called attention to the G.C. Workplan. Discussion ensued.

**Motion by:** David McCoy Barrett

**Seconded by:** Jean Turner

**Passed 2-0 vote**

ESTABLISH BOARD  
DEVELOPMENT TOPICS

G.C. Chair Turner called attention to Board topics. Discussion ensued.

**Motion by:** David McCoy Barrett

**Seconded by:** Jean Turner

**Passed 2-0 vote**

SELF-ASSESSMENT  
TIMELINE

G. C. Chair Turner called attention to the Board Self-Assessment.

Chair Jean Turner reported that the Association of California Healthcare Districts (ACHD) has a sponsored Board Self-Assessment and that this will be distributed for the Board to complete in March.

WEB  
STRUCTURE/UPDATE

G. C. Chair Turner called attention to the Web Structure/Update.

Barbara Laughon, Manager of Marketing and Communications presented a draft NIHD Governance Committee webpage. Discussion ensued.

RETENTION OF VIDEO  
RECORDINGS OF BOARD  
OF DIRECTORS' AND  
COMMITTEE MEETING  
POLICY

G. C. Chair Turner called attention to the new proposed policy: Teleconference Recordings, Retention and Destruction of Board Meetings.

Patty Dickson, Compliance Officer presented the proposed retention destruction policy. Discussion ensued.

**Motion by:** David McCoy Barrett  
**Seconded by:** Jean Turner  
**Passed 2-0 vote**

REVIEW OF DISTRICT'S  
CODE OF ETHICS AND  
CONDUCT & BOARD'S  
CODE OF CONDUCT

Chair Turner called attention to the review of District's Code of Ethics and Conduct & Board's Code of Conduct

Discussion ensued.

**Motion by:** David McCoy Barrett  
**Seconded by:** Jean Turner  
**Passed 2-0 vote**

REVIEW GUIDELINES  
FOR BUSINESS BY THE  
NIHD BOARD OF  
DIRECTORS

Chair Turner called attention to the policy: Guidelines for Business by the Northern Inyo Healthcare District Board of Directors.

This item was tabled until next meeting.

REVIEW  
RECOMMENDATION  
COVER LETTER TO TAKE  
TO THE FULL BOARD OF  
DIRECTORS

Chair Turner called attention to the recommendation cover letter to take to the full Board.

Patty Dickson, Compliance Officer presented the proposed cover letter to take to the full Board. Discussion ensued.


**Motion by:** David McCoy Barrett  
**Seconded by:** Jean Turner  
**Passed 2-0 vote**

ADJOURNMENT

Adjournment at 09:10 a.m.

  
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Jean Turner, Northern Inyo Healthcare District,  
Governance Committee Member

Attest:

  
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David McCoy Barrett, Northern Inyo Healthcare  
District, Governance Committee Member